

# CCET Application: Instructions

This application form should be completed as part of the application process for membership with the College of Creative and Experiential Therapies (CCET).

## Please note:

- › Under CCET's Membership Criteria, membership of CCET is open to PACFA registrants (Certified Practicing or Registered Clinical) only.
- › Both Appendix 1 and 2 of this application form must be completed.
- › Please complete this application form and send the completed form (along with any supporting documentation) to [collegeapplication@pacfa.org.au](mailto:collegeapplication@pacfa.org.au).
- › The application process may take approximately 4-6 weeks.

## Appendix 1:

- › Please ensure relevant supporting documentation is attached, and the 100-point requirement has been met.
- › Certified copies of any transcripts and testamurs must be provided.
- › Please note, if you are unable to find old documentation and believe it is in PACFA's files, this may extend the application period.

## Appendix 2:

- › Please complete **EITHER** Column 1 (Education and Training) **OR** Column 2 (Vocational Experience) for each capability.
- › Should you wish to provide a response under Column 1 **AND** Column 2 (if you feel this would best support your answer) you are welcome to do so, however you are only required to complete one column for each capability.
- › Please ensure the Evidence Provided column is completed for each capability.



# CCET Application: Membership Criteria Evidence

## APPENDIX 1: QUALIFICATIONS AND TRAINING WEIGHTING TABLE

Please use this table to show your (minimum) 100 hundred points of relevant qualifications and training. You must have points in at least three of categories a), b), c) and d) OR apply under category e). Please attach evidence of each.

TYPE	POINTS	EVIDENCE	TOTAL
<b>a) EDUCATION AND TRAINING</b>			
AQF 9 OR 10 Degree (Masters or Doctorate) specialising in Creative/Experiential Therapy	70 points per qualification	Eg: Master of Creative Arts Therapy transcript of result	Eg: 70 points
AQF 7 or 8 degree (Bachelor or Graduate Diploma) specialising in Creative/Experiential Therapy	50 points per qualification	Eg: Bachelor of Arts Therapy transcript of results	Eg: 50 points
AQF 5 or 6 award (Diploma, Advanced Diploma or Associate Degree) specialising in Creative/Experiential Therapy	30 points per qualification	Eg: Advanced Diploma of Transpersonal Arts Therapy transcript of results	Eg: 30 points
Experiential training in a course by a recognised independent provider – minimum 100 hours	20 points per each 100 hours of training – maximum 50 points	Eg: Certificate of Equine Assisted Therapy – completion certificate	Eg: 250 hours = 50 points

## APPENDIX 1: QUALIFICATIONS AND TRAINING WEIGHTING TABLE (cont.)

TYPE	POINTS	EVIDENCE	TOTAL
<b>b) PRACTICE HOURS</b>			
Supervised placement/practice within the above AQF 5, 6, 7, 8, 9 or 10 qualification specialising in Creative/Experiential Therapy	10 points per each / 100 hours	Eg: transcript of results	Eg: 500 hours = 50 points
Supervised placement/practice within the above independent provider Creative/Experiential Therapy specific training course	10 points per each / 100 hours	Eg: letter of recommendation from supervisor	Eg: 500 hours = 50 points
Supervised Creative/Experiential Therapy practice in the workplace	10 points per each / 100 hours	Eg: letter of recommendation from supervisor	Eg: 500 hours = 50 points
<b>c) SUPERVISION HOURS</b>			
Supervision hours for placement within the above AQF 5, 6, 7, 8, 9 or 10 qualification specialising in Creative/Experiential Therapy	1 point per hour	Eg: supervision log signed by supervisor	Eg: 10 hours = 10 points
Supervision hours for placement within the above independent provider Creative/Experiential Therapy specific training course	1 point per hour	Eg: supervision log signed by supervisor	Eg: 10 hours = 10 points
Supervision hours for Creative/Experiential Therapy practice in the workplace	1 point per hour	Eg: supervision log or letter of confirmation signed by supervisor	Eg: 10 hours = 10 points

## APPENDIX 1: QUALIFICATIONS AND TRAINING WEIGHTING TABLE (cont.)

TYPE	POINTS	EVIDENCE	TOTAL
<b>d) PROFESSIONAL DEVELOPMENT</b>			
Professional Development Training/Short Courses	1 point per each / 10 hours of face to face training	Eg: certificate of attendance	Eg: 50 hours = 5 Points
<b>e) MEMBERSHIP OF A CREATIVE AND/OR EXPERIENTIAL THERAPIES ASSOCIATION</b>			
Current or recent (less than 5 years) practitioner membership of a recognised creative and/or experiential therapies association	100 points	Eg: certificate of membership	Eg: Certificate = 100 points
<b>GRAND TOTAL</b>			<b>Eg: 100 points</b>

\* NB: if applying under this Category, a full practitioner membership certificate (i.e. Professional Membership) must be supplied. Non-practicing, Tier, Affiliate, Associate, Provisional and Student memberships are not accepted.

## APPENDIX 2: CAPABILITIES MATRIX

Please complete **EITHER** Column 1 (Education & Training) **OR** Column 2 (Vocational Experience).

### EITHER

#### CAPABILITY A: SAMPLE COLUMN 1

COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED
<p>This is an opportunity to reflect on your creative and experiential therapies education and training.</p> <p>List the name of the course and the unit (including unit code) that you believe is a match for this capability.</p> <p>Please describe what happened in this unit that specifically that matches this capability and how this was:</p> <ul style="list-style-type: none"><li>• Included</li><li>• Taught</li><li>• Assessed</li></ul> <p>NB: Ensure your answers are specific to the practice of creative and/or experiential therapy.</p> <p><b>Sample responses:</b></p> <p>AAA101 – Ethical Principles in Creative Arts Practice, Masters of COURSE NAME.</p> <ul style="list-style-type: none"><li>• This unit meets this capability as it explored...</li><li>• This unit meets this capability as we were required to complete an assignment on...</li><li>• This unit meets this capability as an outcome for the unit was X and we were assessed on this outcome by...</li></ul>	<p>BLANK</p>	<p>Transcript, Course Name, Institution and date completed.</p> <p>E.g. Transcript, Masters of Art Therapy, La Trobe University, 2018.</p>

## APPENDIX 2: CAPABILITIES MATRIX (cont.)

OR

### CAPABILITY A: SAMPLE COLUMN 2

COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED
<p>BLANK</p>	<p>This is an opportunity to reflect on your work as a creative/ experiential therapist.</p> <p>Please reflect upon and describe the vocational experience you believe is relevant, and demonstrate WHY this experience is relevant.</p> <p><b>Helpful Tip:</b></p> <ul style="list-style-type: none"><li>• This is best written from a first-person perspective.</li><li>• Answer as if you are responding to key selection criteria for a job application.</li></ul> <p><b>Ensure your answer includes the following:</b></p> <ul style="list-style-type: none"><li>• A specific approach/process</li><li>• An actual (deidentified) example from your practice.</li><li>• Addresses each aspect of the capability.</li></ul> <p><b>NB:</b> Ensure your answers are specific to the practice of creative and/or experiential therapy.</p> <p><b>Sample response:</b></p> <p>In my private practice/in my role as X, I draw upon [BLANK] approach/process... For example, during one session, I invited a client who was experiencing [BLANK] to [BLANK].</p>	<p>Page 2, Role name/title, CV.</p> <p>E.g. 'Page 1, Equine Therapist at Organisation Name, CV'</p> <p>'Page 3, Private Practice, CV'</p>

## CAPABILITY A:

Apply ethical principles and decision making in creative and/or experiential practice.

Please give an example of a time from your creative/experiential therapies work when you were required to make a decision that was underpinned by ethical principles. Please ensure your example is specific to creative and experiential therapeutic practice, rather than a general counselling example.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY B:

Communicate with others about the efficacy of our chosen therapeutic approaches.

Please reflect on how you inform and advocate to others (outside the profession) about the efficacy of your chosen therapeutic approach? For example, psychoeducation, conference presentations, speaking to the parent of a child, presenting an example from your practice to an allied health team.



COLUMN 1: EDUCATION & TRAINING

COLUMN 2: VOCATIONAL EXPERIENCE

EVIDENCE PROVIDED

COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY C:

Cultivate own and others' creativity embodiment and/or imagination through creative and experiential processes.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY D:

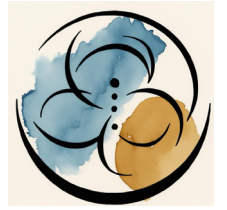
Facilitate, collaborate and hold space for safe, integrative therapeutic experiences using creative and/or experiential processes.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY E:

Integrate experiential ways of knowing and/or creative processes with various theoretical and therapeutic approaches.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY F:

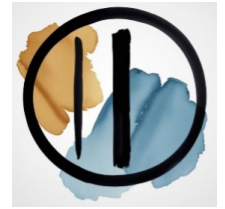
Practice emotional attunement and ability to support co-regulation through creative and/or experiential processes.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY G:

Respect choice and agency, while offering creative and experiential processes for expression, exploration, expanding self-awareness, processing and/or integrating experience.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY H:

Respond appropriately to distress and overwhelm, using creative and experiential processes, to create safety, facilitate access to people's resources and the processing of these experiences.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY I:

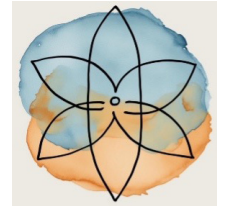
Use creative and experiential approaches to work in the here and now and cultivate present moment awareness (e.g. mindfulness).



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY J:

Use creative and experiential processes to establish trusting relationships, build and sustain rapport and facilitate engagement.



COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

## CAPABILITY K:

Work with people holistically and contextually (e.g. with regard to systems, institutions, families, cultures, communities, ethnicity).

In your creative and experiential therapeutic practice, what are some of the things you actively do to acknowledge and attend to the impact of cultural and other contexts on lived experience? Are there specific practices you have that are designed to support cultural safety? How do you do these things in creative and experiential ways?



COLUMN 1: EDUCATION & TRAINING

COLUMN 2: VOCATIONAL EXPERIENCE

EVIDENCE PROVIDED

COLUMN 1: EDUCATION & TRAINING	COLUMN 2: VOCATIONAL EXPERIENCE	EVIDENCE PROVIDED

# Checklist

## Appendix 1

- I have completed three of Categories a), b), c) and d);
- OR
- I have completed Category e).
- PLUS
- I have submitted all required documentation for Appendix 1.

## Appendix 2

- I have submitted all required documentation for Appendix 2.
- I have completed the Education and Training and/or Vocational Experience for each capability in Appendix 2.

## Declaration

By submitting this form, I confirm that all the information provided is accurate and complete.

Name:

Registration number:

Date:

**Please note:** Documents supplied as part of this process will be applied to your PACFA record, and may be used to assess your eligibility for future services.

